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## Academic guideline for 2021

This is to inform you on Kyoritsu academic policy in 2021.

### 1 Class operation

Due to the present uncertainties caused by Corvid 19 infection, we are obliged to exclude the operation from the established guideline and to opt for the operation for 2021 as follows.

Our basic idea is to proceed the interactive system which had been operated up to 2019. However, online system is occasionally to be applied if it is recognized as an effective one in order to achieve academic efficiency.

The online system is operated by on-demand system by accessing "Class Profile" on kyonet. The tele-classes are to be announced in advance in the syllabus.

### <Measures for Corvid 19 infection>

Being based upon the guideline mentioned above, we take utmost care to avoid the three risks of epidemic infection: confined space, crowded place, and close contact etc. Please be aware that some or all of the classes may be operated "online classes", and you may be asked to accommodate them due to the epidemic circumstances.

### 2 Academic Support

In order to make up for the lack of interactive activities of tele-class due to the corona virus infection, In light of the loss of opportunities for "face-to-face education" due to the corona disaster this year, please pay careful attention to and understand the following "classroom support".

#### ① Academic Q&A on kyonet

Any questions are welcome concerning academic subject in the classes and answers should be ready as soon as possible.

② Meeting with students Hours (Office Hours)

Academic staff should give information on the meeting places and timings when they are available at the campus.

③ Rental service for Computer and its equipment

We provide rental service of computer equipment including portable PC for the academic use at the campus from 2020.

④ Wi- Fi

We increased the capacity of the campus Free Wi-Fi from 2020.

3. Measures for online class

We request each student to prepare computer environmental arrangement in order to access “class profile” on kyonet and to use the tele-class as much as possible. During period of its preparation or repair we lend a substitute PC.